



Student Union Assembly (SUA), Office of the Commissioner of Diversity

June 9th, 2014

1156 High Street, Santa Cruz, CA 95064
Student Union Assembly 2nd floor, c/o Soar

Dear Chair S. Umer,

Under my duties as Commissioner of Diversity of the Student Union Assembly and Article III Section D of the SUA Constitution, I present my March 2014 monthly report and evaluation to the Assembly. I will outline all of my events, logistical planning, activities and constructive criticism with areas of improvement in hopes of providing a detailed account in this month's report.

Goals and projected timeline for the month of August between pay periods of May 27th to June 9th.

Engaging Education Board	September 2014-ongoing	Summer
Resource Center Advisory Council	September 2014-ongoing	Summer
Care Council Meeting	April 2014	June 2014
Attend SUA Meeting	April-June	June 5, 2014
ACCCCI Subcommittee	April 2014	Spring 2014

Completed projects, campaigns, events, or activities

Engaging Education

The final Board Meeting for Engaging Education for the year revolved around two new programs – JUSTICE and LIFTED which will involve outreaching to students in the bay area community and helping them move toward higher education as well as already admitted students to empower them to want to bring change on campus.

Resource Center Advisory Council

This Resource Center Advisory Council meeting was particularly important because we laid out the foundation for what is almost the finalized version of the bylaws for the council. In addition, a lot of the bylaws help to set up for more collaborative work for the coming years as well as its partnership with the different student organizations and the Student Fee Advisory Committee.



Student Union Assembly (SUA), Office of the Commissioner of Diversity

1156 High Street, Santa Cruz, CA 95064

Resource Centers Student Advisory Board Bylaws

Revised May 6th, 2014

Article I: Name and Purpose

Section I: Name

A. The name of this governing body shall hereby be the Resource Centers Student Advisory Board.

Section II: Mission Statement

A. (To be Added)

Article II: Membership

Section I: Requirements for Membership

A. All student representatives must be currently enrolled as a student at UCSC.

- a. Each representative shall serve a one year term commencing on July 1st, concluding on June 30th of each academic year.
- b. Representatives shall not serve more than two full terms (two years).

B. If any position within the Resource Centers Student Advisory Board is currently vacant, the Commissioner of Diversity and Managing Director, as co-chairs, are charged with facilitating the appointment of all vacant positions as quickly as possible.

C. All student representatives shall receive one vote on the Resource Center Student Advisory Board, unless stipulated.

Section II: Duties of the Co-Chairs

A. The Co-Chairs of the Resources Centers Student Advisory Board shall be the Student Union Assembly (SUA) Commissioner of Diversity and the Resource Centers Managing Director.

B. The Co-Chairs will serve as a non-voting member.

C. In the case of a tie, the SUA Commissioner of Diversity, as a student representative, will make the deciding vote.

D. The Commissioner of Diversity and the Managing Director have the overall responsibility for the operations of the Resource Centers Student Advisory Board.

E. Coordinating an optional Summer or Fall retreat with the directors of the Resource Centers and the Student Advisory Board.

Section III: Voting Members

A. The Resource Center Student Advisory Board shall be composed of the following voting members:

- I. Six representatives from the following Six Resource Centers (one representative from each Center):
 - a. The African American Resource & Cultural Center (AARC)
 - b. The Asian American / Pacific Islander Resource Center (AAPIRC)
 - c. The American Indian Resource Center (AIRC)



Student Union Assembly (SUA), Office of the Commissioner of Diversity

1156 High Street, Santa Cruz, CA 95064

- d. El Centro: Chicano Latino Resource Center
- e. The Cantu Queer Center
- f. The Women's Center
- II. Two students appointed by the Student Union Assembly, Student Committee on Committees (SCOC).
- III. The Chair of the Student Fee Advisory Committee
- IV. One graduate student appointed by the Graduate Student Association (GSA)

Section IV: Non-Voting / Advisory Members

- A. The following shall comprise the Non-voting / Advisory Member of the Resource Centers Student Advisory Council:
 - I. The Associate Vice Chancellor of Campus Life
 - II. Executive Director of Retention Services
 - III. The Resource Center Managing Director
 - IV. One Faculty Member
 - a. This individual shall be nominated by a resource center sub-advisor board and be confirmed by the Resource Centers Student Advisory Board.
 - V. Representatives from the following four Resource and Retention centers:
 - . Disability Resource Center (DRC)
 - a. Services for Transfer and Re-Entry Students (STARS)
 - b. Educational Opportunity Program (EOP)
 - c. Cultural Arts & Diversity Center
 - VI. E² co-chairs
 - VII. Representatives from the following Student Organizations (one representative from each organization):
 - . Movimiento Estudiantil Chicano/a de Aztlan (MEChA)
 - a. Asian Pacific Islander Student Alliance (APISA)
 - b. African/Black Student Alliance (A/BSA)
 - c. Student Alliance of North American Indians (SANAI)
 - d. Queer Student Union (QSU)
 - e. Filipino Student Association (FSA)
 - f. If there are any additional recognized student organizations whom would like to have an advisory member on the committee may make a request to the Commissioner of Diversity to be added.

Article III: Resource Centers Student Advisory Board

Section I: Duties of the Resource Centers Advisory Board

- A. The following responsibilities of the Resource Centers Student Advisory Board shall include, but are not limited to the following:
 - I. Provide direction for the programming of each resource center.
 - II. Consult with the Student Fee Advisory Committee annually regarding Measure 7 funding.
 - III. Submit an assessment report to the Student Union Assembly and the Associate Vice Chancellor at the end of each academic quarter.

Section II: Meetings

- A. The Resource Centers Student Advisory Board shall meet at least twice in the Fall, Winter and Spring Quarters.



Student Union Assembly (SUA), Office of the Commissioner of Diversity

1156 High Street, Santa Cruz, CA 95064

- B. Quorum shall be constituted as 50% + 1 of current voting-members appointed to the Resource Centers Student Advisory Board.
- C. All decisions shall require a simple majority vote to be considered final.
- D. Notice of Meetings shall be given at the start of each quarter.

Section III: Minutes

- A. The matter in which minutes will be taken shall be done at the start of each academic year.
- B. Minutes shall be distributed at the start of each meeting.

Article III: Quarterly Resource Centers Evaluations

Section I: Purpose

- A. The purpose of the Resource Centers evaluations is to have a general overview of the programs offered that quarter, what went well, concerns and future improvements. Additionally, these reports are to assist the Resource Center Student Advisory Board in helping the Resource Centers and in any decision making they may have to do.
- B. At the end of each quarter, the Directors of each Resource Center must submit a general evaluation that includes the following:
 - I. Number of events completed that quarter.
 - II. How many events were co-sponsored by other Resource Centers and / or other organizations.
 - III. Copies of evaluations and sign in sheets (if available) from held events for the purposes of gauging how many attended the events and how they went.
 - IV. A narrative report addressing the following: What went well, what could we improve upon, and suggestions for programming for subsequent quarter.
- C. During the first meeting of each subsequent quarter, the Resource Centers Student Advisory Council will then review these program evaluations and make recommendations.
- D. At the end of each Academic year, in addition to the quarterly evaluation, the directors of will submit a copy of each resource centers final budget addressing additional funding sources received.

Article IV: Sub-Committees

- A. Any sub-committees will be formed by the Resource Center Student Advisory Board based upon the needs of that year.
- I. Suggested sub-committees are:
 - a. Collaborative Events
 - b. Student Organizations
 - c. Funding and Budget
 - d. Summer and Fall Retreat

Article V: Revising the Resource Centers Advisory Board Bylaws

For any future revisions, these can be made at any time and require a 2/3rd majority vote by voting members of the Resource Centers Advisory Board for said changes to take effect.



Student Union Assembly (SUA), Office of the Commissioner of Diversity

1156 High Street, Santa Cruz, CA 95064

June review and areas of improvements:

- These final few weeks have been focused primarily on finishing the last bits of business for the year such as the longest SUA meeting to date and laying the foundation for the next year.
- I'm very excited about the new structure for the Resource Center Advisory Council move overall, I think it'll really make a difference in the upcoming years in terms of collaborative events and more transparency.
- Because elections are starting, I feel that many officers will put some of their duties on the side which worries me because a lot of the referenda on the ballot affects all of SUA but I haven't really seen outreach for them yet.

In conclusion, I provide this summary as my detailed report for the month of June 2014. If you have any questions, feel free to contact me.

Respectfully,

Charlsie Chang
Student Union Assembly Commissioner of Diversity